



Government of India  
Directorate of Income-tax  
Human Resource Development  
Central Board of Direct Taxes  
ICADR Building, Plot No.6, Vasant Kunj Institutional Area Phase-II, New Delhi.  
Tel: 011-26130594, Fax: 011-26130594

F.No. HRD/CM/102/1/2013-14/ 2028

Dated : 05.09.2013

To

All CCsIT/ DGsIT (CCA)

**Sub: Implementation of Cadre Restructuring- ACRs/APARS of Officers and Officials in your Region- reg.**

Madam/Sir,

With reference to F.No.HRD/CM/102/3/2009-10(Pt)/1102 dated 2<sup>nd</sup> July, 2013, I am directed to inform that the status of Implementation of the Restructuring of Cadre was reviewed by the Chairperson and Member (P&V), CBDT on September 04, 2013. It was observed that the work assigned to various Sub-Committees engaged in the process is nearing completion which, in turn, would enable the Board to decide the key component of manpower deployment amongst various Regions and constituent Directorates/ Offices of the Department.

2. In this connection, I am directed to invite your kind attention to para 7 of the earlier cited letter dated July 2, 2013 which, inter alia, emphasized the preparation of all Cadre Controlling Authorities to complete promotion to various grades/ posts as soon as the deployment orders are issued. For this purpose, it was requested to take up the exercise of updating APARs of all employees at the earliest.

3. It is expected that necessary exercises in this regard would have been completed for updating of all APARs till end of F.Y. 2011-12 in your Region. It is desired by the Chairperson that a communication indicating completion of updating of all APARs upto 2011-12 is received from your Region by September 16, 2013 which may be routed through the Core-Committee.

Yours faithfully,

*Swati Joshi*  
05/09/2013  
(Swati Joshi)  
Addl.DIT (HRD)

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