To

The Chief Commissioner of Income Tax,
Shimla/Panchkula/Ludhiana/Amritsar.
The Director General of Income Tax (Inv.),
Chandigarh at Panchkula.
The Commissioner of Income Tax – I/II/ITAT-II/
CO/RTI/I & CI/Audit/TDS, Chandigarh.
The Commissioner of Income Tax, Patiala.
The Addl. Commissioner of Income Tax,
Intl.Tax, Chandigarh

Sir/Madam,

Sub: Option on promotion as ITO Group ‘B’ officers- Sending of-
Regarding -

Kindly refer to the Commissioner of Income Tax (CO), Chandigarh’s Order
No. 17 of 2012 dated 29.06.2012 regarding promotion of Income Tax Officers.

2. I am directed to request you to forward the duly filled option proforma from
all officers promoted vide above mentioned order to this office through FAX by
02.07.2012 positively.

Yours faithfully,

Encl : As above.

Sd/-

( Vivek Aggarwal )
Dy. Commissioner of Income Tax,
Hq., Chandigarh.
PROFORMA FOR POSTING On PROMOTION AS INCOME TAX OFFICER

1. Name of the Officer
2. Designation
3. Date of Birth
4. Present Station of Posting
5. Date since posted at present station
   (Cadre wise)
6. Details of request in proforma given below

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<th>S. No.</th>
<th>Station of Choice</th>
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Signature, Name and
Designation of the Officer