



भारत सरकार
GOVERNMENT OF INDIA
राष्ट्रीय प्रत्यक्ष कर अकादमी
NATIONAL ACADEMY OF DIRECT TAXES
छिंदवाडा रोड, नागपुर - 440030
CHHINDWARA ROAD, NAGPUR - 440030
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RAHUL NAVIN

ADDITIONAL DIRECTOR (FACULTY)
COURSE DIRECTOR 63rd Batch of IRS

No.NADT/63rd Batch/Joining Instructions/2 /2009-10/

दिनांक }
Date }

9th December, 2009

Dear

Let me take this opportunity to congratulate you on your selection to the Indian Revenue Service. A sixteen months' Induction Training will be conducted at the National Academy of Direct Taxes to prepare you for your future role as an outstanding Tax Administrator. I am sure that these sixteen months will be an exciting period of your life full of commitment, responsibility, learning, camaraderie and joy, with plenty of memorable experience.

You are requested to arrive at the Academy on 20th December, 2009 to enable you to report for the joining formalities on 21st December, 2009. Detailed joining guidelines are enclosed and you are requested to follow the instructions contained therein carefully and come prepared with the relevant information/documents. A Biodata form, which is also available in Excel Format on www.nadt.gov.in and irsofficersonline.org, is enclosed. Please download the same from the websites, fill the information requisitioned and mail it back to 63rdbatch@gmail.com.

The 63rd Batch course team is here to support you in the transition and you may contact us through telephone or e-mails in case of any further need. We look forward to welcome you at the Academy.

With regards,

Yours sincerely

Rahul Navin
(Rahul Navin)

To,

